

Symbol Key: Time Due

Pay Day

Postal & Bank Holiday

| JANUARY | | | | | | | FEBRUARY | | | | | | | MARCH | | | | | | |
|---------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|-----------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | | 1 | 2 | | 1 | 2 | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 | 5 | 6 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | | | | | | | 28 | 29 | 30 | 31 | | | |
| 31 | | | | | | | | | | | | | | | | | | | | |
| APRIL | | | | | | | MAY | | | | | | | JUNE | | | | | | |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | 1 | 2 | 3 | | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 25 | 26 | 27 | 28 | 29 | 30 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | |
| | | | | | | | 30 | 31 | | | | | | | | | | | | |
| JULY | | | | | | | AUGUST | | | | | | | SEPTEMBER | | | | | | |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | 1 | 2 | 3 | 4 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | 31 | | | | | 26 | 27 | 28 | 29 | 30 | | |
| | | | | | | | | | | | | | | | | | | | | |
| OCTOBER | | | | | | | NOVEMBER | | | | | | | DECEMBER | | | | | | |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | | 1 | 2 | | 1 | 2 | 3 | 4 | 5 | 6 | | | | 1 | 2 | 3 | 4 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | |
| 31 | | | | | | | | | | | | | | | | | | | | |

2021 Bank & Post Office Holidays

- | | |
|---|---|
| <ul style="list-style-type: none"> *New Year's Day - Friday, January 1 *Martin Luther King, Jr. Day - Monday, January 18 Presidents Day - Monday, February 15 *Memorial Day - Monday, May 31 *Independence Day (observed) - Monday, July 5 *Labor Day - Monday, September 6 | <ul style="list-style-type: none"> Columbus Day - Monday, October 11 Veterans Day - Thursday, November 11 *Thanksgiving Day - Thursday, November 25 *Christmas Day (observed) - Friday, December 24 *New Year's Day (observed) - Friday, December 31 |
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*Consumer Direct Care Network office closures



Work weeks are Sunday through Saturday. Time must be submitted by MONDAY at MIDNIGHT following the two-week pay period. Late time or time with mistakes may result in late pay. Thank you!

| Two Week Pay Period | | Timesheet Due | Pay Date |
|---------------------|------------|---------------|-------------|
| Start Date | End Date | | |
| Sunday | Saturday | Monday | Friday |
| 12/20/2020 | 1/2/2021 | 1/4/2021 | 1/15/2021 |
| 1/3/2021 | 1/16/2021 | 1/18/2021 | 1/29/2021 |
| 1/17/2021 | 1/30/2021 | 2/1/2021 | 2/12/2021 |
| 1/31/2021 | 2/13/2021 | 2/15/2021 | 2/26/2021 |
| 2/14/2021 | 2/27/2021 | 3/1/2021 | 3/12/2021 |
| 2/28/2021 | 3/13/2021 | 3/15/2021 | 3/26/2021 |
| 3/14/2021 | 3/27/2021 | 3/29/2021 | 4/9/2021 |
| 3/28/2021 | 4/10/2021 | 4/12/2021 | 4/23/2021 |
| 4/11/2021 | 4/24/2021 | 4/26/2021 | 5/7/2021 |
| 4/25/2021 | 5/8/2021 | 5/10/2021 | 5/21/2021 |
| 5/9/2021 | 5/22/2021 | 5/24/2021 | 6/4/2021 |
| 5/23/2021 | 6/5/2021 | 6/7/2021 | 6/18/2021 |
| 6/6/2021 | 6/19/2021 | 6/21/2021 | 7/2/2021 |
| 6/20/2021 | 7/3/2021 | 7/5/2021 | 7/16/2021 |
| 7/4/2021 | 7/17/2021 | 7/19/2021 | 7/30/2021 |
| 7/18/2021 | 7/31/2021 | 8/2/2021 | 8/13/2021 |
| 8/1/2021 | 8/14/2021 | 8/16/2021 | 8/27/2021 |
| 8/15/2021 | 8/28/2021 | 8/30/2021 | 9/10/2021 |
| 8/29/2021 | 9/11/2021 | 9/13/2021 | 9/24/2021 |
| 9/12/2021 | 9/25/2021 | 9/27/2021 | 10/8/2021 |
| 9/26/2021 | 10/9/2021 | 10/11/2021 | 10/22/2021 |
| 10/10/2021 | 10/23/2021 | 10/25/2021 | 11/5/2021 |
| 10/24/2021 | 11/6/2021 | 11/8/2021 | 11/19/2021 |
| 11/7/2021 | 11/20/2021 | 11/22/2021 | 12/3/2021 |
| 11/21/2021 | 12/4/2021 | 12/6/2021 | 12/17/2021 |
| 12/5/2021 | 12/18/2021 | 12/20/2021 | 12/30/2021* |
| 12/19/2021 | 1/1/2022 | 1/3/2022 | 1/14/2022 |

*Thursday

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